



POSITION DESCRIPTION

Role Title:	Apprentice Line Mechanic
Reports To:	Depot Supervisor
Direct Reports:	Nil
Location:	Southland Depots – Te Anau, Lumsden, Winton, Invercargill Otago Depots – Ranfurly, Palmerston, Gore, Balclutha, Frankton

POWERNET

Our Purpose: Safe | Efficient | Reliable: Power to Communities

<p>Our Critical Success Factors</p> <ul style="list-style-type: none"> • Safety Always • Customer Focus • Continuous Improvement • Passionate Empowered People • Courageous Leadership 	<p>Our Values</p> <ul style="list-style-type: none"> • Up Front and Honest • Make a Difference • Do It Once, Do It Right • Back Each Other • Take Positive Action
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PURPOSE OF THE APPRENTICE LINE MECHANIC ROLE

Role Purpose: Watch/Listen/Learn– Become the Future

<p>CRITICAL SUCCESS FACTORS</p> <ul style="list-style-type: none"> • Active listening • Strong positive work ethic • Show respect, earn respect • Ask questions and challenge what is • Continuous learning

KEY RELATIONSHIPS

<p>Internal</p> <ul style="list-style-type: none"> • Field Services Manager • Field staff • All PowerNet staff • General Manager • Depot Supervisor • Field Services Safety Training Team 	<p>Conversational, reporting Learning, following instructions Conversational, liaison Conversational Reporting Conversational, liaison</p>	<p>Weekly Daily Daily As required Daily As required</p>
<p>External</p> <ul style="list-style-type: none"> • Customers • Suppliers • ITO • Training Providers 	<p>Conversational Liaison, conversational Liaison, Reporting, Attendance Attendance, Participation</p>	<p>As Required As Required Per apprenticeship programme requirements As required</p>



KNOWLEDGE AND EXPERIENCE, SKILLS AND ATTRIBUTES REQUIRED

Essential Criteria

- Registration and Licences - Current drivers licence Class 1 (minimum restricted).
- Qualifications – NCEA Level 2 (Year 12) or equivalent level of achievement.

Preferred Criteria

- (replacement criteria to be confirmed)

Experience Knowledge and Skills

- Innovative to the extent of being capable of implementing new technology and improved procedures.
- An understanding and interest in the electricity and construction industry within New Zealand.
- Knowledge and application of the Microsoft Office Product Suite and mobile/portable technology.
- Numeracy and Literacy skills.
- Mechanical aptitude

Attributes:

- Work outdoors (approximately 95% of time) in all types of weather and environmental conditions, (i.e. holes in ground, trenches, rough terrain, snow, fallen branches, heavy underbrush).
- Work at heights, and be capable of working from an Elevated Platform Vehicle (EWP), a ladder, and/or in a harness.
- Capable of lifting and working with bulky equipment (i.e. ladders weigh 35kg).
- Capable of distinguishing colour coded equipment.
- A cooperative, team player.
- High level of integrity.
- Open and honest.
- Committed.
- Able to communicate at all levels, in writing and verbally
- Flexible and able to work outside normal working hours

KEY RESPONSIBILITIES	What success looks like through training and development
<p>Line maintenance, construction and fault repair (specific to the level and areas of practice per my apprenticeship programme)</p>	<ul style="list-style-type: none"> • Assist other team members to achieve agreed and understood objectives. • Assist the team with assigned work to deliver Safe/ Efficient/ Reliable outcomes. • Assist with the construction and maintenance of Distribution lines • Assist with substation construction and maintenance • Assist with Transmission line construction and maintenance • Assist with tree cutting adjacent to power lines • Assist with street light installation and maintenance • Carry out line patrols on transmission and distribution lines and providing written reports of findings • Following the appropriate administrative and accounting procedures as required



	<ul style="list-style-type: none"> • Assist with fault location and repairs when required
NAC Scope of Practice	Adherence and compliance at all times with NAC Scope of Practice.
Plant and Equipment	<ul style="list-style-type: none"> • Effective and efficient use and care of plant and equipment made available for undertaking work. • Assist with opportunities to trial new techniques and tools to correctly evaluate them and to assist with meeting PowerNet's needs. • Take care of and use appropriately assigned or designated vehicles • Use all personal protective equipment as instructed • Checking of safety equipment under the direction of Supervisors
Customer Service	<ul style="list-style-type: none"> • The fostering of good working relationships with clients, service providers, territorial authorities and government departments.
Team Work	<ul style="list-style-type: none"> • Support the entire Operations Distribution Team to deliver the best possible outcome for the customer. • Be part of a competent, well trained team challenging behaviour that is not Safe/Reliable/Efficient. • Ensure knowledge of objectives and business plans for the team and participate in the achievement of team goals and objectives
Training and Development	<ul style="list-style-type: none"> • Explore opportunities to extend the knowledge of your own skills and training. • Attendance at six monthly safety training courses • All apprenticeship programme obligations and requirements are met
Other Duties	<ul style="list-style-type: none"> • Undertake such other responsibilities as may be reasonably required from time to time.

CRITICAL SUCCESS FACTORS	What success looks like
Safety Always	<ul style="list-style-type: none"> • Adherence to safe working practices and compliance with the provisions of the Health and Safety at Work Act 2015 and the Company Safety policies appropriate to the working conditions • Compliance with the Electricity (Safety) Regulations 1997, Electricity Act 2010, and associated Codes of Practice. • Ensure staff and contractors working for PowerNet are aware of the safe working practices to establish a safer and hazard free workplace



	<ul style="list-style-type: none"> • Show a commitment to and comply with the company's health and safety policies, systems and procedures. • Ensure safety is a consideration in all aspects of your work and use safe work practices and procedures at all times. • Be pro-active and identify and report hazards and apply appropriate hazard control measures. Engage with the public wherever possible to increase awareness of hazards. • Report all work or observed network accidents (hits), and incidents, (near hits) • Report all illnesses. • Report faulty facilities, plant and equipment immediately. • Ensure that you are not impaired physically or mentally to carry out assigned tasks.
<p>Customer Focus</p>	<ul style="list-style-type: none"> • High Quality workmanship • Quality of product • Quality of service • Maintain high levels of cooperation with the public, customers and employees of PowerNet
<p>Passionate Empowered People</p>	<ul style="list-style-type: none"> • Operate as a team member team ensuring good working relationships with all other teams. • Complete business obligations in an ethical manner and produce a positive contribution for all who engage with you. • Ensure others are fully informed of any activities or issues that may impact on the work they are doing in their areas.
<p>Continuous Improvement</p>	<ul style="list-style-type: none"> • Support and participate in working practices based on Total Quality Management principles. • Ensure appropriate quality audits are conducted each month.
<p>Courageous Leadership</p>	<ul style="list-style-type: none"> • Act in a manner which reflects the Company's vision and values • Be a role model of optimum health and safety practices. • Assist in developing new ways of working that enhances the delivery of service. • Ensure safety and quality is part of everything they do. • Work with management to develop a culture and workplace that we can all be proud of. • Commit to a 'one way of working' philosophy.



Note: The above example measures are provided as a guide only. The precise performance measures for this position will require further discussion between the job holder and manager and may be included in performance review accountabilities.

Incumbent: _____

Date: _____