

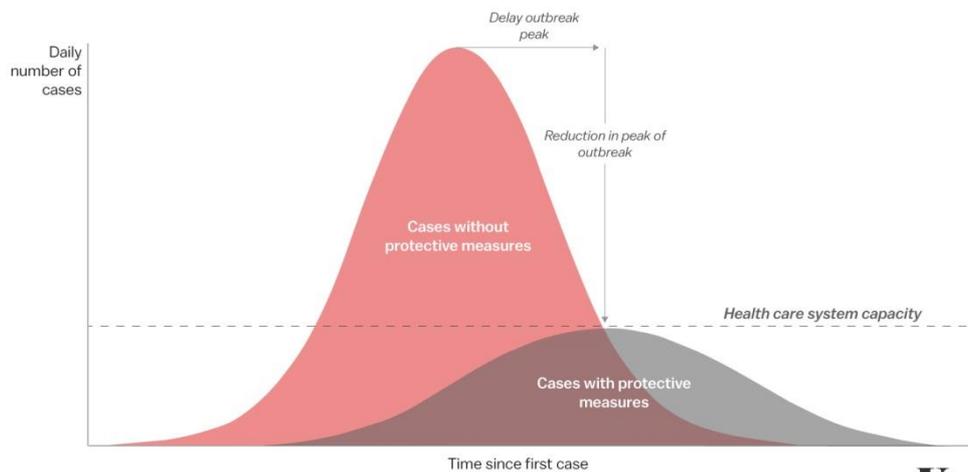


Coronavirus Update

Due to the rapidly evolving situation with COVID-19, we are taking protective measures very seriously to ensure the wellbeing of our people.

A key objective of protective measures is to reduce and delay the impact of COVID-19. Travel restrictions that have been put in place internationally and domestically are designed to do this. The diagram below clearly illustrates the intent of these restrictions. PowerNet supports these restrictions and has now applied business related restrictions, aligned to those of the Government.

Flattening the curve



Source: CDC



The following measures apply from 16 March 2020;

1. Personal Travel

Self-isolation is a requirement for all returning travellers from overseas. If you are planning to depart for overseas travel, you should have a discussion with you leader about whether we can accommodate you working from home during the mandatory period of self-isolation. A business decision will be made on a case-by-case basis, but typically any time in self-isolation due to personal travel, annual leave or leave without pay would apply. Please notify Faye McLeod prior to your departure and again, prior to your return to work.

2. Business Travel

All other non-essential work related travel is suspended unless there is a workplace safety requirement. This includes all domestic and international travel. Please contact your leader for guidance.

3. Inter – Office / Depot Travel

Wherever possible, alternative options are to be used such as Skype for Business or Teleconferencing. This will be monitored and reviewed regularly.



Workplace competency training will continue where appropriate, with the HSE and Operations Teams working through the best means of delivery. Examples of this are include Live Line competency training, NAC refresher training, etc.

4. Six Monthly Team Brief

The Six Monthly Team Briefs scheduled for April 3rd and 6th are cancelled.

5. Consultant Visits

Visits from external consultants are currently suspended. It is intended that alternative options be used where possible such as Skype for Business or Teleconferencing. This will be monitored and reviewed regularly.

6. Access to System Control

Access to the System Control room is limited to System Controllers and Operations Team members only. Any other people wishing to access System Control, please discuss prior with the System Control Manager.

Other Information

The following is provided for your information

Business Continuity Preparedness

Plans are being finalised for various operating scenarios, should there be widespread COVID-19 infection in our region. These plans will focus on ensuring essential work can be undertaken, specifically fault restoration and System Control operations. These contingency plans will be finalised this week.

It is expected that all those who have work laptops should take them home and test their remote access. It is also now required that all work laptops are taken home each night.

Working From Home

Information and guidelines on working from home, should self-isolation be required, is available through the link below.

<https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus/covid-19-novel-coronavirus-health-advice-general-public/covid-19-staying-home-self-isolation>

Support

If you or your family have any concerns about COVID-19 or any impact, please contact OCP (0800 377 990) your PFA contact (Rachel Saunders 021 480 203).

These have been updated today and are now available by clicking the link below

[PowerNet Frequently Asked Questions Updated 16 March 2020](#)

Any questions please email to COVID19enquiries@powernet.co.nz or escalate through your leader, and we will update the FAQ's to reflect the common questions



Team Bulletin

Depot Supervisors and Administrators – please place this bulletin and attachments on noticeboards.

Thank you all for your understanding and support for these matters.

Jason Franklin
Chief Executive
16 March 2020